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Dear Councillor

SOUTH HAMS COUNCIL - THURSDAY, 17TH MAY, 2018

I refer to the agenda for the above meeting and attach papers in connection with the following item(s).

Agenda No Item

21. **Appointment of Salcombe Harbour Board Co-Opted Members** (Pages 1 - 4)

Yours sincerely

Darryl White
Senior Specialist – Democratic Services

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Report to: **Annual Council**

Date: **17 May 2018**

Title: **SALCOMBE HARBOUR BOARD – APPOINTMENT OF CO-OPTED BOARD MEMBERS**

Portfolio Area: **Democratic Services – Cllr Tucker**

Wards Affected: **Salcombe and Thurlestone, Kingsbridge, Stokenham**

Relevant Scrutiny Committee: **Overview and Scrutiny Panel**

Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken:

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RECOMMENDATION

That the Council RESOLVES that, with immediate effect, Mr Malcolm Mackley and Mr Ian Stewart be appointed to the Salcombe Harbour Board as Co-opted Members for the period to the date of the Annual Council meeting in May 2021.

1. Executive summary

- 1.1 The purpose of this report is to approve the appointment of two Co-opted Members to the Salcombe Harbour Board, following the recommendations of the Interview Panel.

2. Background

- 2.1 On 20 July 2006, the Council considered and approved proposals for the reconstitution of the Salcombe Harbour Board. This was to ensure that the Council could best govern as a Harbour Authority for the future in line with Department of Transport's (DfT) 'Guide to Good Governance' and the Municipal Ports Review which had been published.

- 2.2 As part of the reconstitution, Members approved the establishment of a 'fit for purpose' Board consisting of up to ten members, of which up to six could be co-opted and four made up by nominated District Councillors. A recruitment process was agreed with appointments being based upon a range of technical skills demonstrated by applicants together with other relevant criteria which would make them suitable Board Members. This applied to both co-opted members and Council nominees.
- 2.3 To provide sufficient continuity, the appointment of co-opted Members is staggered and there are currently two vacancies to be filled on the Board.

3. Outcomes/outputs

- 3.1 A recruitment process was undertaken and advertisements placed for potential Co-Opted Board Members. Following a shortlisting process, three applicants were invited to interview.
- 3.2 The interviews took place on Thursday, 10 May 2018, with the Panel consisting of Cllr Julian Brazil (Chairman of Salcombe Harbour Board), Mark Long (Co-Opted Member of Salcombe Harbour Board) and Ian Gibson (ex Salcombe Harbour Master). The Panel was supported by the Interim Salcombe Harbour Board Master and the Democratic Services Specialist.
- 3.3 As a result of the interview process, Messrs Malcolm Mackley and Ian Stewart were assessed by the Panel as the two highest scoring applicants for appointment (when judged against the criteria), and were recommended for the vacant positions on the Board.

4. Options available and consideration of risk

- 4.1 The Constitution sets out the number of co-opted Members who should sit on the Salcombe Harbour Board and the terms under which they are appointed. It is therefore a requirement that a recruitment process is undertaken.
- 4.2 There are potential risks in failing to appoint a 'fit for purpose' Board Member. The robust recruitment process which judges applications against set criteria has mitigated this risk.

5. Proposed Way Forward

- 5.1 Following the recruitment process and the interview panel, the proposed way forward is to appoint co-opted Members in line with the recommendations of the Interview Panel.

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance	Y	Statutory Powers – Local Government Act 2000; Local Government Act 1972 and the Pier and Harbour Order (Salcombe) Confirmation Act 1954
Financial	N	There are no direct financial implications
Risk	N	These are addressed in the body of the report
Comprehensive Impact Assessment Implications		
Equality and Diversity	N	Not applicable
Safeguarding	N	Not applicable
Community Safety, Crime and Disorder	N	Not applicable
Health, Safety and Wellbeing	N	Not applicable

Appendices

None

Background Papers

Council Constitution

Department of Transport's (DfT) 'Guide to Good Governance'

The Municipal Ports Review

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